CANCELLATIONS AND MISSED APPOINTMENTS

When you schedule an appointment with my practice, that time is reserved for you. When you miss the appointment without calling to cancel within a reasonable amount of time, your practitioner does not have the opportunity to offer that time to someone else in need of services. Missed appointments can also interfere with your progress in treatment.
It is my policy that patients are responsible for all appointments that they have scheduled. Patients who choose not to attend, or those who call to cancel their appointments at the last minute are still responsible for these appointment times. Therefore the following policy will apply:

_ **24 HOURS/ 1 BUSINESS DAY NOTICE IS REQUIRED TO CANCEL EACH ONE HOUR APPOINTMENT YOU HAVE SCHEDULED**

_ **CANCELLATIONS MUST BE MADE IN WRITING TO drrebeccanash@gmail.com**

_ **ANY LATE CANCELLATIONS OR MISSED APPOINTMENTS WILL BE CHARGED THE FULL AMOUNT OF THE REGULAR VISIT**

Fees for missed appointments and/or late cancellations are expected at or before the patient's next scheduled appointment. Insurance does not cover these fees.

Any patient who misses more than two appointments without sufficient notice of cancellation during his/her course of treatment is subject to review and may be required to pre-pay for scheduled sessions.

Clients can call to check if the therapist is running on time. If the therapist is late, the patient will not lose any treatment time. When the client is late for the session, the client incurs the loss of time and payment for the full session is expected.
Any exceptional circumstances will be submitted for review.

Patient/Guardian Signature _____ Date_____

Rebecca Nash, DPT
323.574.7000
drrebeccanash@gmail.com